

COVID-19 Vaccine Provider Webinar

February 25, 2021



TEXAS
Health and Human
Services

Texas Department of State
Health Services

DISCLAIMER

The information presented today is based on CDC's recent guidance and MAY change.

February 25, 2021

Agenda

1. Review: Changes to 2nd Dose Ordering Process
2. Review: New feature in ImmTrac2: Rapid Entry for COVID-19 Vaccines
3. VAOS Reminders and FAQs
4. Provider Resources



Texas Department of State
Health Services

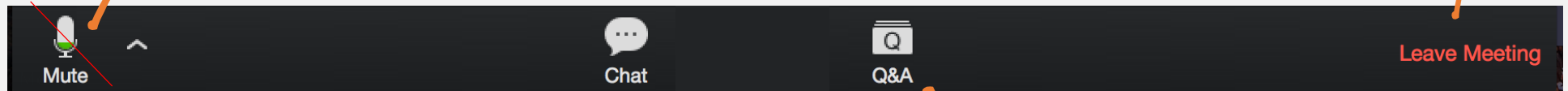
Today's webinar presentation and recording will be available on the
[COVID-19 Vaccine Management Resources page](#)

Zoom Guidance

New to Zoom? Have a question? Here's a quick guide:

You will be automatically muted during this webinar.

Need to go? Click Leave Meeting to exit the webinar.



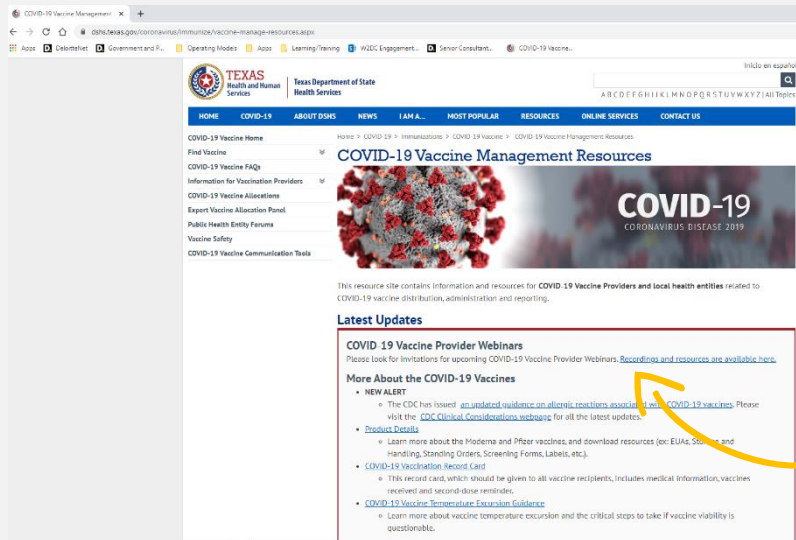
The "chat" feature will be turned off for attendees in this Webinar.

Have a question? Type a question to the host and panelists using the Q&A box!



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How to access this webinar after viewing



To access this webinar after the presentation, please visit the Provider Vaccine Management Website or refer to your follow up email.

COVID-19 Vaccine Providers,

Thank you for those who were able to attend the 2/2 COVID-19 Vaccine Provider Webinar. You can find a recording and presentation materials from this webinar [here](#).

Today's webinar covered...

- Requesting Allocations
- VAOS Refreshers and Frequently Asked Questions
- A live Q&A with DSHS Subject Matter Experts



Be sure and join future webinars to learn more about the new features and how you can use them as a COVID-19 Vaccine Provider.

News Update

Johnson & Johnson's single-dose investigational COVID-19 vaccine candidate will be reviewed by the FDA Advisory Committee this Friday.

The FDA can potentially issue an emergency use authorization (EUA) followed by CDC ACIP's clinical recommendations this weekend.

We can potentially have another COVID-19 vaccine available next week!

VAOS Reminders & FAQs

Review: Changes to 2nd Dose Requests Process

Second Dose Ordering Process Change


As of last Friday night, Feb.19, providers will no longer need to submit second dose allocation requests.

Second dose allocations will automatically be scheduled for shipment to you based on your received first dose allocations. No provider action is required to receive second doses moving forward.

Providers should continue to submit first dose allocation requests on a weekly basis for the population they can vaccinate in a one-week timeframe.


Second Dose Allocation Process Change

Do we still
have to
request first
doses?



Yes! Please continue requesting first doses every week by Thursday at 5PM CST. If your request is approved, you will receive confirmation of shipping.


If we requested
second dose
allocations for
this past week,
will we still
receive them?



Yes – if your allocation request for this past week is approved, you will receive confirmation of shipping.


Second Dose Allocation Process Change

Are the automatic second dose allocations going to be the same presentation and quantity as my first dose?



Yes – your automatic second dose allocation will match the quantity and presentation of your first dose allocation.


Do I have to accept second dose allocations in VAOS?




No – your second dose allocations will be auto-accepted for you.

Second Dose Allocation Process Change

When will I
receive my
second dose
allocations?



Pfizer: Approximately **three (3) weeks**
after your first dose shipment.



Moderna: Approximately **four (4) weeks**
after your first dose shipment

Pfizer Vaccine Doses Changes

Per the FDA label change, Pfizer COVID-19 vaccine is now 6 doses per vial.

Thus, each tray of the Pfizer COVID-19 vaccine is now 1,170 doses (195 vial x 6 doses/vial).

For example, if a provider was getting 975 doses, it will now be 1,170 doses.

Minimum Pfizer order will now be 1,170 doses.

Poll: Second dose allocations will match the presentation and quantity of the provider's first dose allocations. (True/False)

Review: New feature in ImmTrac2: Rapid Entry for COVID-19 Vaccines

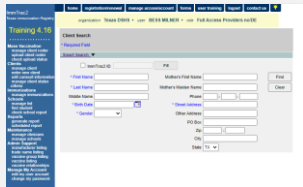
Reporting COVID-19 Vaccines in ImmTrac2



COVID-19 vaccines are an antiviral, immunization, or medication (AIM) that is associated to a disaster and all administrations **must be reported to the state registry (ImmTrac2).**

COVID-19 Vaccine providers are required to report all COVID-19 immunizations to the Texas Immunization Registry **within 24 hours of administration.**

Providers may report administration of COVID-19 vaccines in any of the three ways they report administration of vaccines to ImmTrac2:



***ImmTrac2 Web App., accessed
via a web browser***

****now featuring Rapid Entry for
COVID-19 Vaccines****



FTP Batch Reporting
*(may transmit records daily to
meet the 24-hour requirement)*



***Real time web-services with
your Electronic Health Records
(EHR) system***

Overview

- **Purpose**

- The following slides outline the process of reporting COVID-19 Vaccine Administration in the new ImmTrac2 application, **COVID-19 Rapid Entry**.

- **Audience**

- Approved COVID-19 Vaccine Providers reporting administration manually through the ImmTrac2 Web App.
- Note: This process is **not** relevant or required for Providers reporting administration through ImmTrac2 Data Exchange (bi-directional with EHR or FTP).

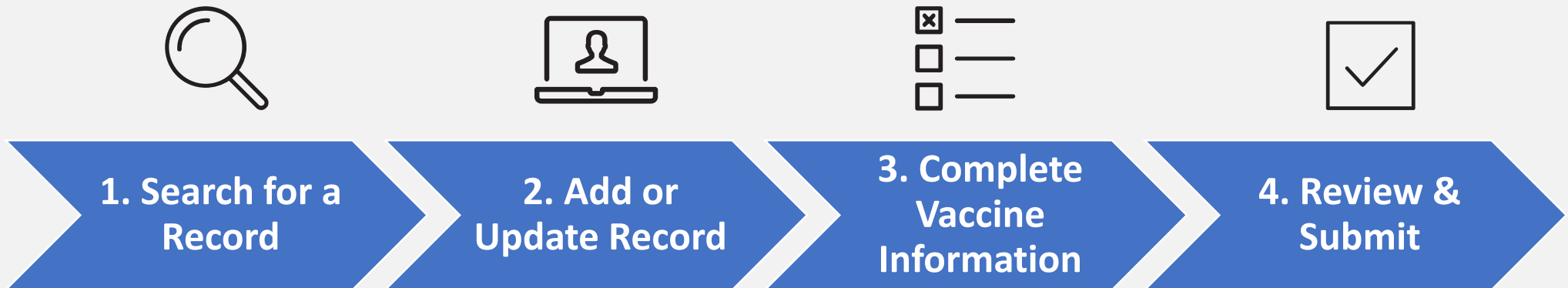
- **Benefits for Providers:**

- Shorter four-step process
- Tablet format available
- Easier data entry - focused only on required fields
- Auto-fill features and more field hints with instructions for Providers



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Health Services

ImmTrac2 COVID-19 Rapid Entry Process



The shorter four-step process helps to reduce duplicate record creation, makes it easy to locate existing client records, add new records, and report COVID-19 Vaccine administration. Access ImmTrac2 to navigate to the application and get started.



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Access COVID-19 Rapid Entry

1. Navigate and login to the ImmTrac2 Web App.
2. Click on **COVID-19 Rapid Entry** on the left navigation bar under **Mass Vaccination** to navigate to COVID-19 Rapid Entry. An announcement titled **New! COVID-19 Rapid Entry Companion Application** will also be displayed at the top of the homepage.

The screenshot displays the ImmTrac2 Web App interface. On the left is a blue navigation menu with the following sections: **Mass Vaccination** (containing 'covid-19 rapid entry', 'manage client roster', and 'check upload status'), **Clients** (containing 'manage client', 'enter new client', 'manage client status', 'criteria', 'merge clients', and 'edit consent information'), **Immunizations** (containing 'manage immunizations'), **Schools** (containing 'manage list', 'find student', and 'check school report'), and **Events** (containing 'manage events', 'aggregate reports', and 'manage priority groups'). The 'covid-19 rapid entry' option is highlighted with a red box. To the right of the menu, a red-bordered box contains the date '02/16/21', a tilde symbol '~', and the title 'New! COVID-19 Rapid Entry Companion Application'. Below this, a grey header bar reads 'COVID-19 Rapid Entry'. The main content area features a 'release n...' button and a text block stating: 'Now, healthcare providers can enter their patient COVID-19 vaccination records faster and easier.' This is followed by a section titled 'Benefits for providers include:' with a bulleted list: 'Shorter four-step process.', 'Reduced number of required fields.', 'Easier data entry and auto-fill features.', and 'More field hints with instructions for providers.' Below this is a section titled 'Before getting started, make sure of the following:' with a numbered list: '1. If you are authorized with multiple Organizations in ImmTrac2, select the correct one associated with your vaccination records.' and '2. You have each client's required personal and vaccination information available to record.'

Mass Vaccination
covid-19 rapid entry
manage client roster
check upload status

Clients
manage client
enter new client
manage client status
criteria
merge clients
edit consent information

Immunizations
manage immunizations

Schools
manage list
find student
check school report

Events
manage events
aggregate reports
manage priority groups

02/16/21 ~ New! COVID-19 Rapid Entry Companion Application

COVID-19 Rapid Entry

release n

Now, healthcare providers can enter their patient COVID-19 vaccination records faster and easier.

Benefits for providers include:

- Shorter four-step process.
- Reduced number of required fields.
- Easier data entry and auto-fill features.
- More field hints with instructions for providers.

Before getting started, make sure of the following:

1. If you are authorized with multiple Organizations in ImmTrac2, select the correct one associated with your vaccination records.
2. You have each client's required personal and vaccination information available to record.

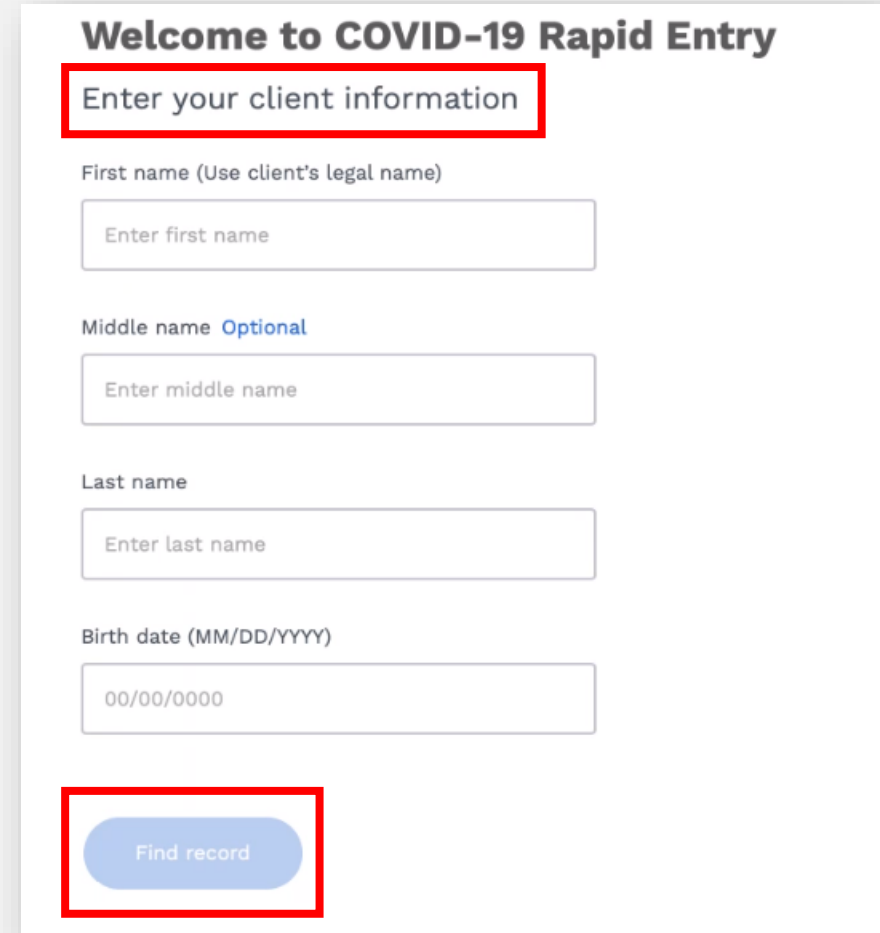
Copyright ©

Step 1 - Search for a Record

Once logged into the new app, search for a record by entering:

- First name (Use client's legal name)
- Middle name (Optional)
- Last name
- Birth date (MM/DD/YYYY)

Click **Find record**. (Note: The button will be inactive if the required fields are not complete.)



The screenshot displays the 'Welcome to COVID-19 Rapid Entry' interface. At the top, a red-bordered box contains the text 'Enter your client information'. Below this, there are four input fields: 'First name (Use client's legal name)' with a placeholder 'Enter first name', 'Middle name Optional' with a placeholder 'Enter middle name', 'Last name' with a placeholder 'Enter last name', and 'Birth date (MM/DD/YYYY)' with a placeholder '00/00/0000'. At the bottom, a blue button labeled 'Find record' is highlighted with a red border.

Welcome to COVID-19 Rapid Entry

Enter your client information

First name (Use client's legal name)

Enter first name

Middle name Optional

Enter middle name

Last name

Enter last name

Birth date (MM/DD/YYYY)

00/00/0000

Find record

Step 2a - No Record Found? Add a New Record

If no record is found, complete the displayed form to add a new record. Enter the information below then click

Next:

- First name
- Middle name (Optional)
- Last name
- Birth date (MM/DD/YYYY)
- Gender
- Race
- Ethnicity
- Phone number
- Street Address
- City
- State
- County
- Zip

Step 2 of 4

No record found. Complete the form below to add a new record.

Enter your client information

Client information

First name

Hermoine

Middle name Optional

Last name

Fellow

Birth date (MM/DD/YYYY)

01/01/2000

Gender

Select one

Step 2b - Record Found? Review & Complete Record

If a match is found, review the record's **Client Summary** for accuracy. Complete the **Additional Information** fields, including the **mandatory Race** (multi-select option) and the **Ethnicity** (single-select option) fields.

Step 2 of 4

We found a match! Confirm your client's information.

Client summary

Client ID: ''

First name	Middle name
Last name	Birth date
Street address	Gender
	Phone number

Additional Information

Race (Select all that apply)

☐ American Indian or Alaska Native

☐ Asian

☐ Native Hawaiian or Other Pacific Islander

☐ Black or African American

☐ White

☐ Other Race

☐ Recipient Refused

Ethnicity (Select one)

☐ Hispanic or Latino

☐ Not Hispanic or Latino

☐ Recipient Refused

Phone Number

Step 3 - Enter COVID-19 Vaccine Information

Enter the following COVID-19 Vaccine information then click **Next**:

- Date administered (MM/DD/YYYY)
- Trade name (e.g., Moderna, Pfizer)
- Lot number (e.g., EL9267)
 - Coming soon: Drop down menu for Lot numbers based on the Trade name selected

Step 3 of 4

Enter COVID-19 Vaccine Information

Vaccine information

Date administered (MM/DD/YYYY)

02/12/2021

Trade name

✓ Select one
AstraZeneca COVID-19 Vaccine
COVID-19 vaccine, NOS
Janssen COVID-19 Vaccine
Moderna COVID-19 Vaccine
Pfizer COVID-19 Vaccine

000000

Back Next

Step 4 - Review & Submit Record

Review your entry, including the **Client Summary** and **Vaccine Summary**, then click **Submit record**.

- Click **Back** to edit information in the **Client Summary** and/or **Vaccine Summary**.

Receive confirmation message. The process is now complete. Click **Find another record** to locate another record or **Exit** to exit the application.

Organization: DSHS

You've successfully submitted your client's vaccination record!

[Exit](#) [Find another record](#)

Review your entry

Client summary

First name	Middle name
Last name	Birth date
Race	Gender
Ethnicity	Phone number
Street address	

Vaccine Summary

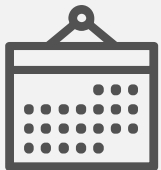
Date administered	Trade name
Lot number	

[Back](#) [Submit record](#)

Disaster Consents



Patients who receive the COVID-19 Vaccine will be designated **disaster clients**. This means that Providers will need to appropriately record whether clients are **Disaster Consented (DC)** or **Disaster Unconsented (DU)**.



Patients are NOT REQUIRED to sign a disaster consent to receive a COVID-19 vaccine. Every administration of a COVID-19 vaccine must be reported to ImmTrac2.

- Disaster consented patients' disaster AIMs remain in the ImmTrac2 registry **longer than 5 years after the disaster.**
- Disaster unconsented patients' AIMs are **deleted after 5 years.**



DO NOT use regular ImmTrac Child (IC) or ImmTrac Adult (IA) consents to report COVID-19 vaccines.

Report Vaccine Administration in ImmTrac2

Did you know...?

Providers need to report daily in both **TDEM** and **ImmTrac2**

Reporting COVID-19 Vaccines/Therapeutics in the TDEM/DSHS Portal

Facility:

Facility Identification Number:

You are receiving this email because your facility has received an allocation of vaccines and/or monoclonal antibodies for COVID-19. The State of Texas requests that you submit information through the TDEM portal provided below, in addition to current tracking in ImmTrac2.

We are aware of the increased number of reporting requirements related to vaccines and therapeutics that are asked of you, and we are doing our best to streamline the inquiries with your assistance. We really appreciate the work of our hospital partners across the state in reacting to this crisis.

If you have any issues pertaining to the system, requests, or questions, please send an email to vaccine@tdem.texas.gov

INSTRUCTIONS

LOGIN

1. Go to <https://report.tdem.texas.gov>
2. Select your facility from the dropdown list titled "Select Facility".
3. Enter your Facility Identification Number, which is listed above.

Did you know...?

The data that you report in TDEM and ImmTrac2 isn't the same.

Providers must report aggregate doses administered to TDEM every day by 8AM at <https://report.tdem.texas.gov>

For questions about TDEM reporting, please contact: vaccine@tdem.texas.gov or 844-908-3927

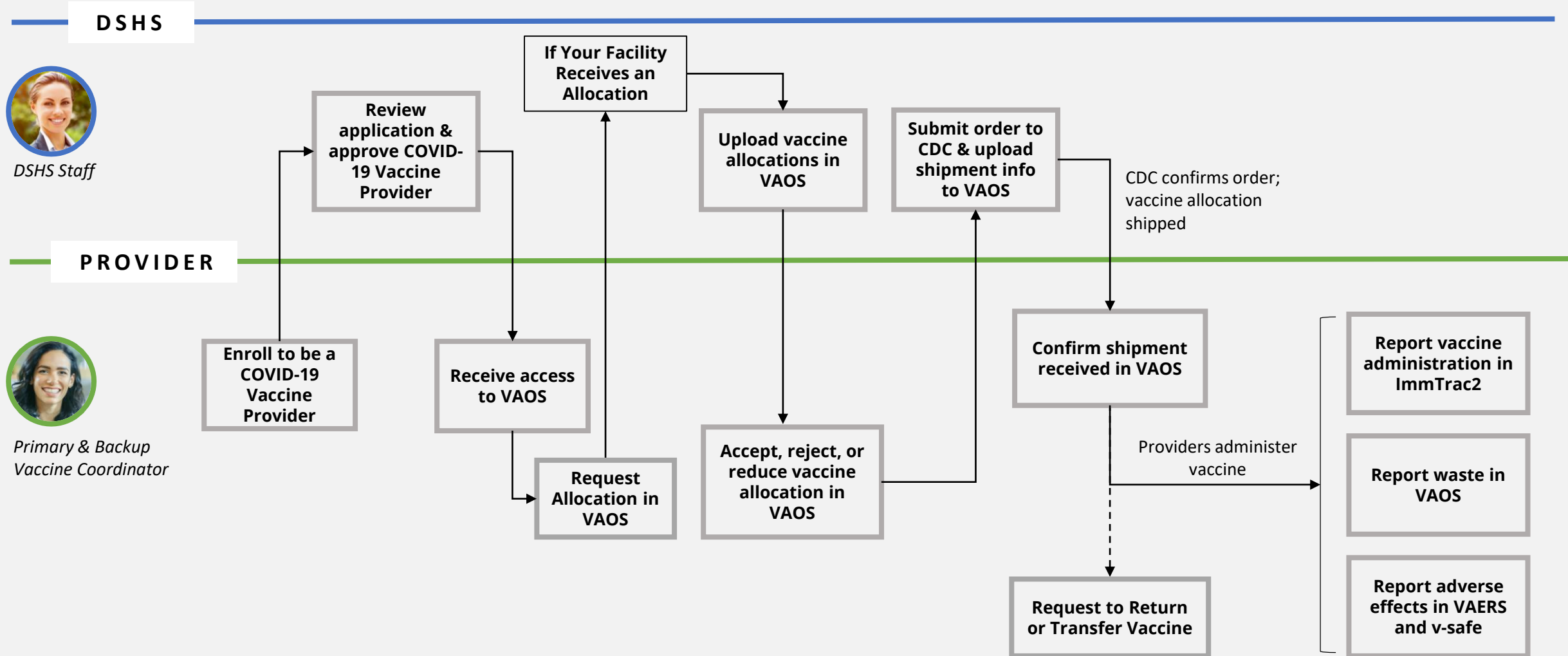
Continue to **report actual** vaccine administration and patient data into ImmTrac2.

ImmTrac2
Texas Immunization Registry

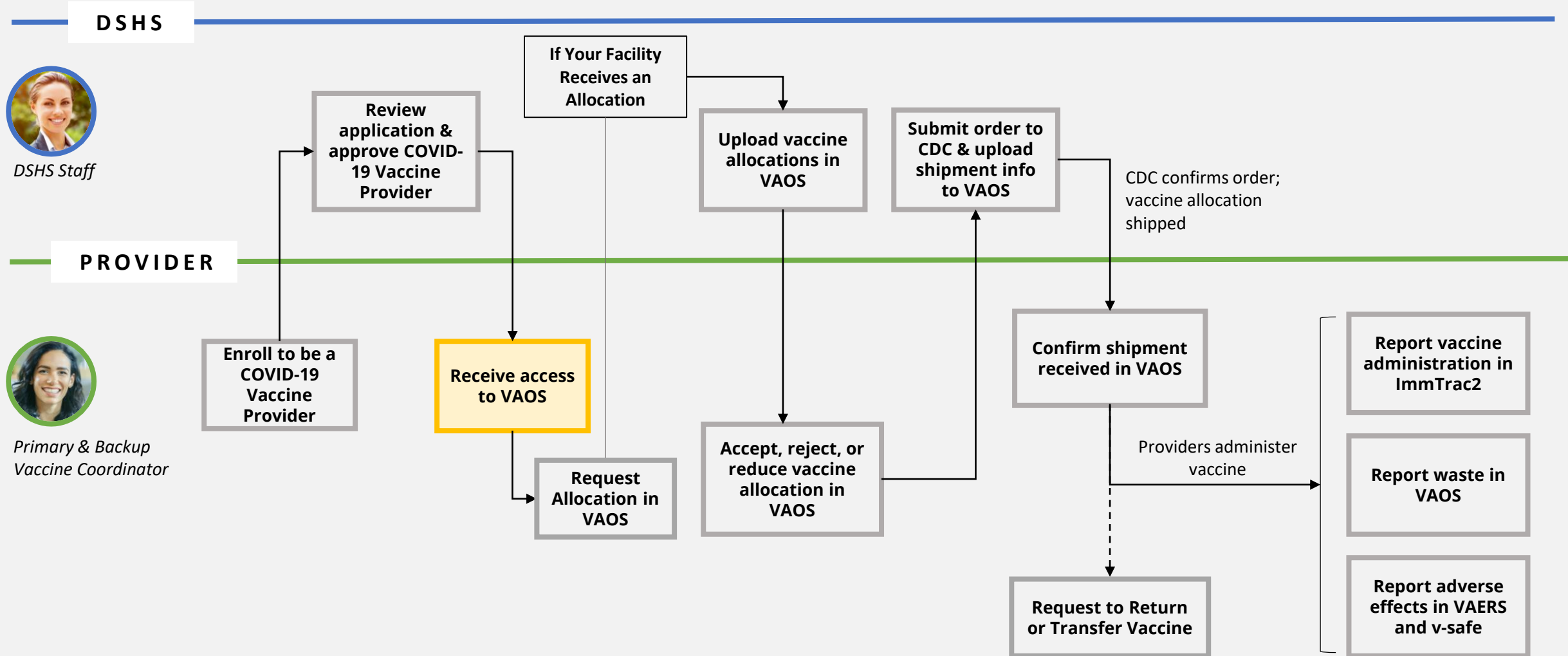
**Poll: Where do providers report
COVID-19 Vaccine
administration?**

VAOS Reminders & FAQs

COVID-19 Vaccine Provider Milestones



COVID-19 Vaccine Provider Milestones



Receive Access to VAOS

Did you know...?

Only **2 people per facility** receive access to VAOS– the **primary & backup vaccine coordinators**.



Primary Vaccine Coordinator



Backup Vaccine Coordinator

You provided information for the primary & backup vaccine coordinator during the enrollment process.

The screenshot shows the 'PANDEMIC PROVIDER ENROLLMENT' form. The 'Pandemic Vaccine Coordinators' section is highlighted with a red box. It contains two sub-sections: 'Primary Vaccine Coordinator' and 'Backup Vaccine Coordinator'. Each sub-section has fields for *Last Name, *First Name, MI, *Telephone, *Email, and Degree/Credentials. The 'Save & Continue' and 'Save & Exit' buttons are visible at the bottom right of the form.

Did you know...?

You can **change who has access** to VAOS for your facility.



NEW Primary Vaccine Coordinator



NEW Backup Vaccine Coordinator

If you would like to designate a different person to have access to VAOS for your facility contact the **DSHS COVID-19 Vaccine Provider Help Desk** at:

(877) 835-7750, 8 a.m. to 5 p.m., Monday-Friday

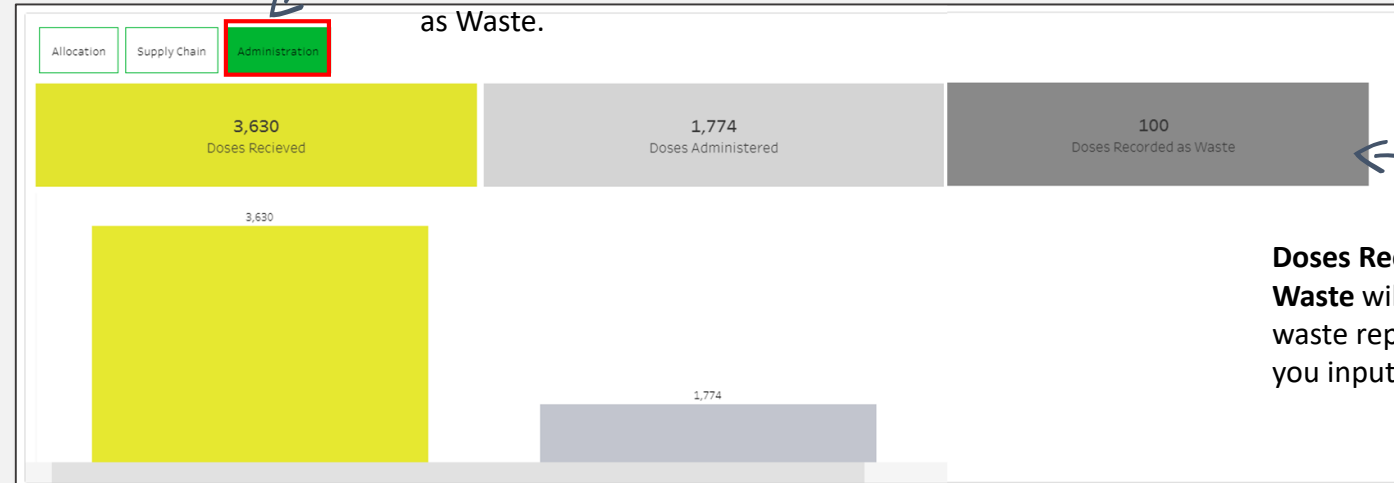
COVID19VacEnroll@dshs.Texas.gov

Receive Access to VAOS

Did you know...?

COVID-19 Vaccine Providers may experience a **delay of up to three days** (or longer, based on how you report) between when they report vaccine administration in ImmTrac2 and when that information is reflected on the VAOS dashboard.

On the **Administration** tab, you can view Doses Received, Doses Administered, and Doses Recorded as Waste.



Doses Recorded as Waste will reflect the waste reports that you input into VAOS.



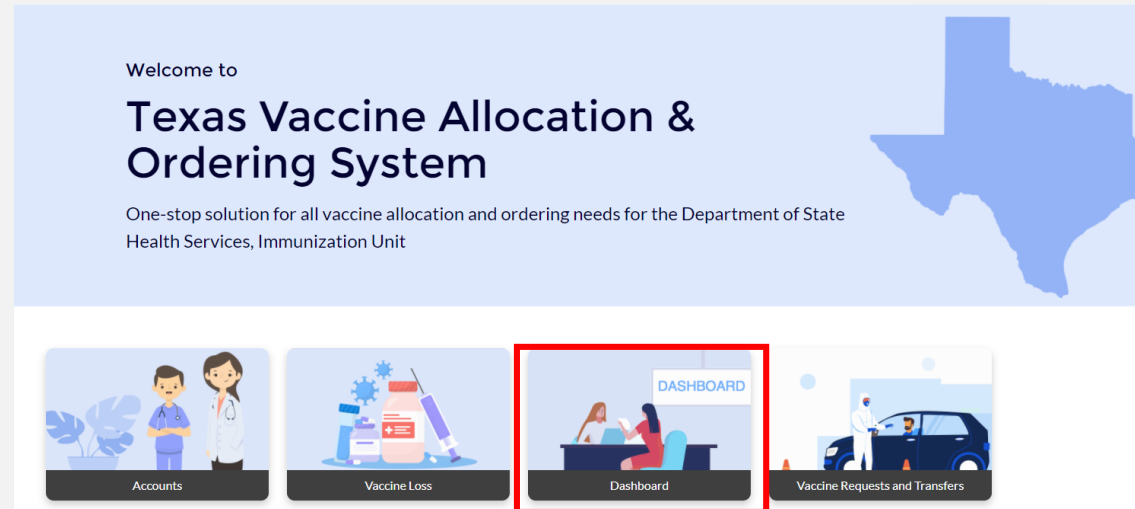
Quantity on Hand is based on **Doses Received** and **Doses Administered**.

This delay may affect the data you see for *Doses Administered* and *Quantity on Hand*.

Receive Access to VAOS: VAOS Provider Dashboard

Did you know...?

The data in the Tableau **Provider Dashboard** refreshes nightly, so you may not see updated data, such as allocations received until the next day.



300

Doses Allocated



Nightly refresh

600

Doses Allocated

Receive Access to VAOS: VAOS Provider Dashboard

Did you know...?

If you're logging into the Provider Dashboard, you must log out of any other Tableau account before inputting your login information.

You will receive the “Resource not found” error if you try to log into your Provider Dashboard without **first signing out of other Tableau accounts**.



Sign in to Tableau Server

The screenshot shows the Texas Vaccine Allocation & Ordering System (VAOS) Provider Dashboard. The header includes the Texas Department of State Health Services logo and navigation links: Home, Accounts, Vaccine Loss, Dashboard, and Vaccine Requests and Transfers. A search bar and a user profile icon for alexandria.wagner are also present. The main content area features a large blue banner with the text "Welcome to Texas Vaccine Allocation & Ordering System" and a description: "One-stop solution for all vaccine allocation and ordering needs for the Department of State Health Services, Immunization Unit". A blue map of Texas is on the right. Below the banner, a white box displays the error message "Resource not found" with the subtext "Please check the URL and try again." A yellow arrow points from the text in the bottom left to this error box.

Receive Access to VAOS

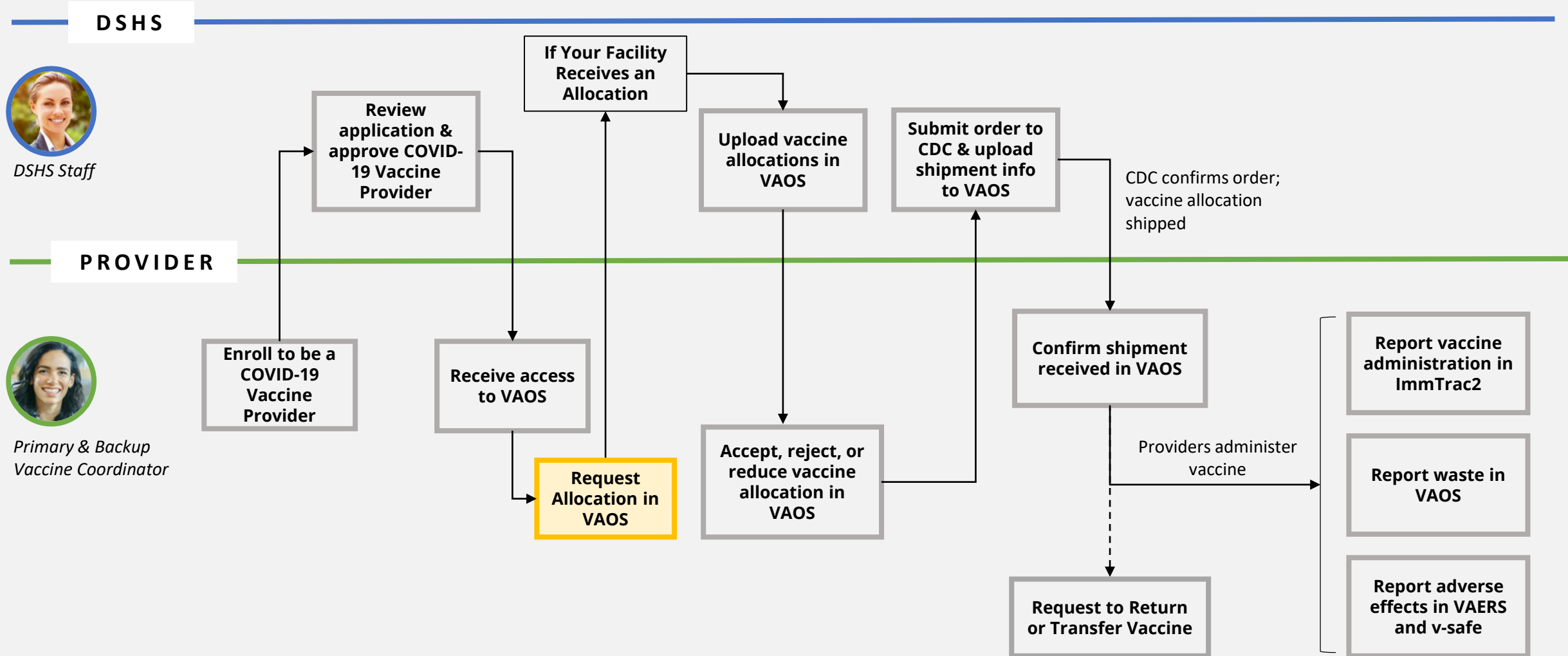
Did you know...?

You should **login to ImmTrac2 ASAP** after receiving VAOS access. If you don't, you will lose your VAOS and ImmTrac2 access in 120 days.

- **You MUST login to ImmTrac2 to avoid being disassociated by the system for inactivity.**
- If ImmTrac2 users do not login in immediately or have gone 365 days since your last login, ***you will not be able to login to ImmTrac2 or VAOS.***
- Log into ImmTrac2 [here](#).
- For information about logging into ImmTrac2, email: ImmTrac2@dshs.texas.gov

The screenshot shows the ImmTrac2 Texas Immunization Registry login page. On the left is a blue sidebar with the word 'Production' at the top. Below it are fields for 'Org Code:', 'Username:', and 'Password:', followed by a 'Login' button. At the bottom of the sidebar are links for 'Forgot Username?' and 'Forgot Password?'. The main content area has a header with the Texas Health and Human Services logo, the text 'Texas Department of State Health Services', and the 'ImmTrac2 Texas Immunization Registry' logo. Below the header is a navigation bar with links for 'HOME', 'FORMS', 'REGISTRATION', 'USER TRAINING', and a lightbulb icon. A 'Hot Topics' section follows, with links HT-1 through HT-7. The first topic is 'ImmTrac2 Support During COVID-19 Response', dated 03/17/2020. The text explains that customer support is limited due to COVID-19 and provides email addresses for general support (ImmTrac2@dshs.texas.gov) and data exchange support (ImmTrac2MU@dshs.texas.gov). It also reminds users to follow HIPAA and Texas Privacy laws. At the bottom of the main area are links for 'ImmTrac2 Quick Guide - Change Password', 'Immunization Unit - Home Page', and 'Vaccine Adverse Event Reporting System (VAERS)'. The footer contains the copyright notice: 'Copyright © 1999 - 2020 State of Wisconsin. All rights reserved.'

COVID-19 Vaccine Provider Milestones

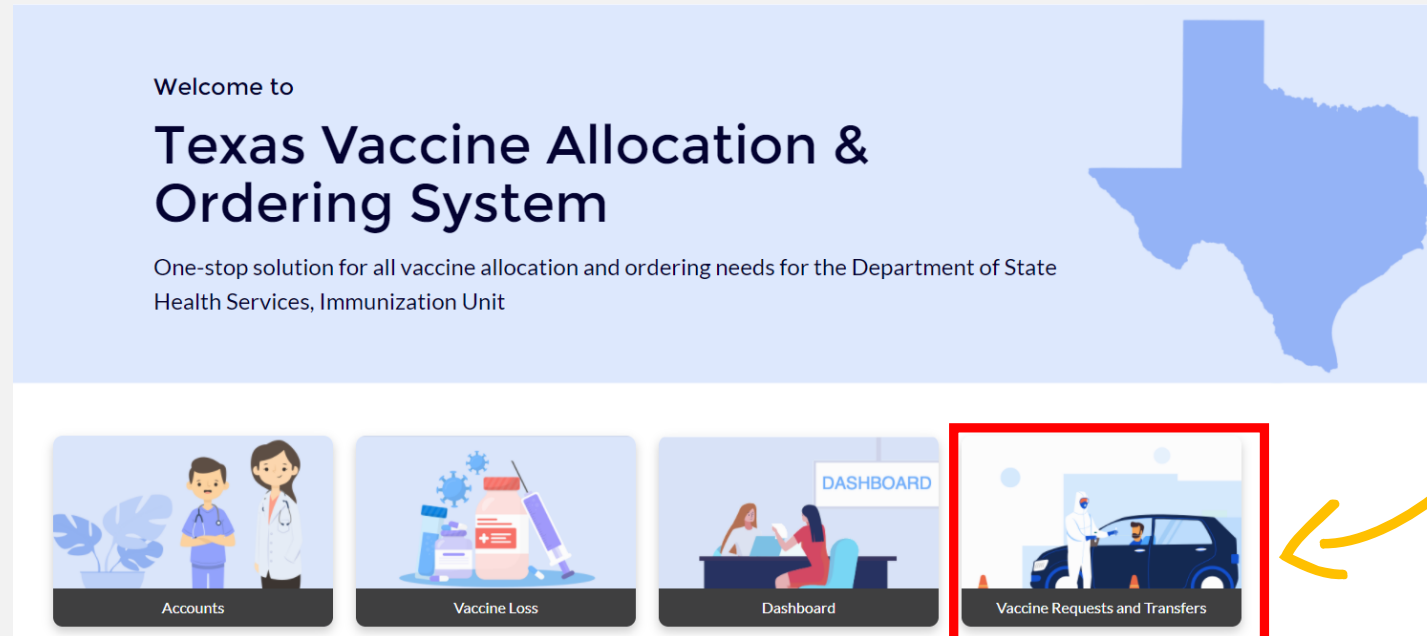


Request Allocations in VAOS

Did you know...?

Submitted allocation requests inform allocation decisions, but **do not guarantee** that you will receive an allocation for your requested doses.

When you submit an allocation request in the VAOS “Vaccine Requests and Transfers” portal, **your allocation request may not be guaranteed** based on limited supply of the vaccines.



*Submit
allocation
requests here!*

Request 1st Dose Allocations in VAOs



VaccineFinder Home Find Vaccine

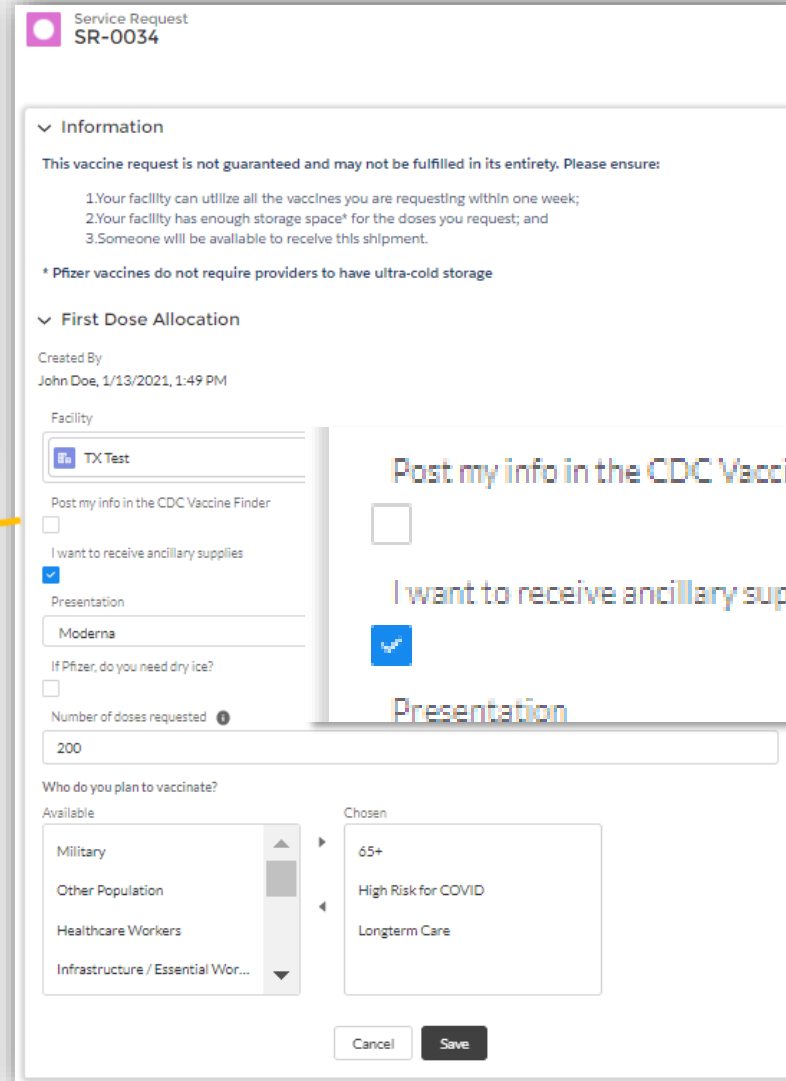
PROTECT YOUR FAMILY AND COMMUNITY

Get vaccinated at a location near you

FIND VACCINES

I'm looking for flu medication →

CDC Vaccine Finder



Service Request SR-0034

Information

This vaccine request is not guaranteed and may not be fulfilled in its entirety. Please ensure:

1. Your facility can utilize all the vaccines you are requesting within one week;
2. Your facility has enough storage space* for the doses you request; and
3. Someone will be available to receive this shipment.

* Pfizer vaccines do not require providers to have ultra-cold storage

First Dose Allocation

Created By
John Doe, 1/13/2021, 1:49 PM

Facility
TX Test

Post my info in the CDC Vaccine Finder
☐

I want to receive ancillary supplies
☒

Presentation
Moderna

If Pfizer, do you need dry ice?
☐

Number of doses requested
200

Who do you plan to vaccinate?

Available	Chosen
Military	65+
Other Population	High Risk for COVID
Healthcare Workers	Longterm Care
Infrastructure / Essential Wor...	

Cancel Save

Did you know...

When requesting allocations, providers can indicate whether they want the CDC to direct the public to their facility as a COVID-19 Vaccine Provider.

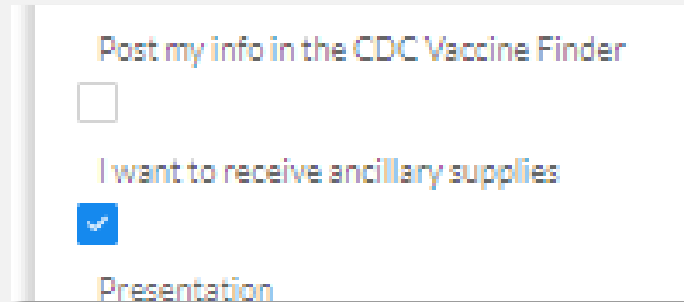
Did you know...

When submitting an allocation request, providers can opt-in to receive ancillary supplies.

Request 1st Dose Allocations in VAOS

Did you know...

When submitting an allocation request, providers can opt-in to receive ancillary supplies.



Post my info in the CDC Vaccine Finder

☐

I want to receive ancillary supplies

☒

Presentation

Providers can request ancillary supplies with each vaccine allocation request. Vaccine record and reminder cards can also be printed [here](#).

Ancillary Supply Kits include:



- ✓ Alcohol prep pads
- ✓ Face shields and surgical masks for vaccinators
- ✓ Needles and syringes
- ✓ Vaccine administration sheet for healthcare providers
- ✓ Vaccination record and reminder cards
- ✓ Diluent as needed, depending on vaccine presentation

Request 1st Dose Allocations in VAOS

Did you know...?

You can request allocations of the **Pfizer vaccine in 1,170 dose** allocations

Did you know...?

You can request allocations of the **Moderna vaccine in 100 dose** allocations



When you submit allocation requests in VAOS, you can submit requests for **dose allocations in dosage increments** based on the vaccine presentation you request.

Remember you should only request allocations for the number of doses you can use for your patient population in **a one-week period**.

Request 1st Dose Allocations in VAOS

Did you know...?

Only the individual who submitted the initial request for an allocation can view the service request.



Service Requests

Recently Viewed ▼

3 items

	Service Request Name
1	SR-0034
2	SR-0038
3	SR-0044



If the primary contact for a facility inputs a service request, the secondary contact at the facility cannot see it. Coordinate with your team to determine the contact inputting allocation requests.

Request 1st Dose Allocations in VAOS

Did you know...?

An “Exported” status in VAOS for your service request means it is currently under review.

Allocation requests are exported on Thursdays after 5PM CST for the following week – you will receive an email notification if your allocation is accepted the following week between Wednesday-Friday.

Service Request
SR-0124

✓ Information

This vaccine request is not guaranteed and may not be fulfilled in its entirety. Please ensure:

1. Your facility can utilize all the vaccines you are requesting within one week;
2. Your facility has enough storage space* for the doses you request; and
3. Someone will be available to receive this shipment.

* Pfizer vaccines do not require providers to have ultra-cold storage

✓ First Dose Allocation

Created By
[Julia Durnan](#), 1/22/2021, 4:58 PM

Facility
[Person Test](#)

Post my info in the CDC Vaccine Finder
☒

I want to receive ancillary supplies
☒

Presentation
Moderna

Willing to accept another manufacturer?
☒

If Pfizer, do you need dry ice?
☐

Number of doses requested ⓘ
200

Who you plan to vaccinate?
Phase 1A – HCW

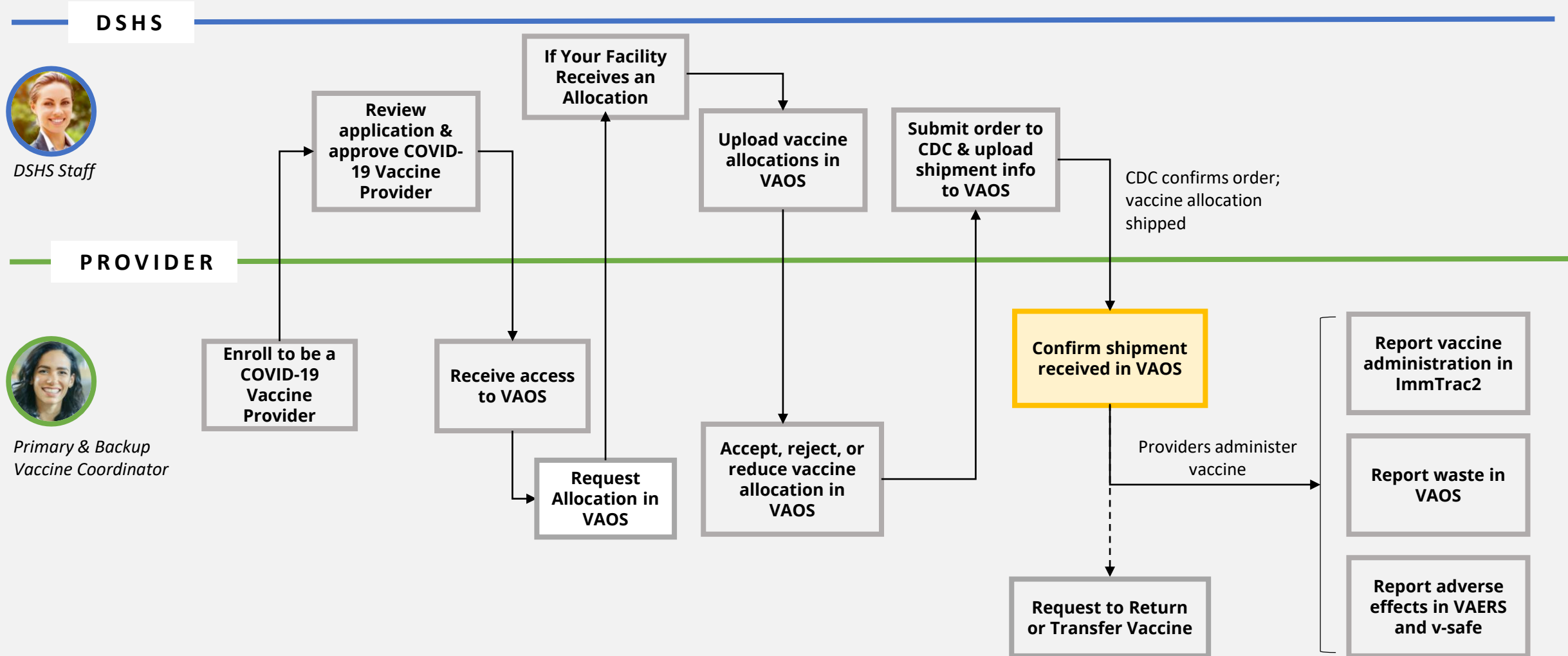
Specify additional beneficial details ⓘ
UT Memorial

Current quantity on hand: Moderna
0

Current quantity on hand: Pfizer
0

Status
Exported

COVID-19 Vaccine Provider Milestones



Confirm Shipment in VAOS

Did you know...?

Primary & backup vaccine coordinators will receive an **email notification when a vaccine allocation ships.**

After your allocation has been accepted, wait for an **email confirming the shipment of your vaccine doses.** When your vaccine allocation ships, primary & backup vaccine coordinators will receive an email notification from noreply@salesforce.com.

Remember to **continue monitoring your mailbox and Spam folder** for the shipment notification and additional allocation notification emails.

Hello Provider,

Based on your vaccine allocation, a shipment of Pfizer 1 has been sent to your facility. Once you receive this shipment, it is very important that you go into the Texas Vaccine Allocation and Ordering System as soon as possible to confirm receipt and record any issues with your shipment. Please review the details on your shipment and instructions on the shipment process below.

Carrier: Fedex

Tracking number: FD1434254523423

Date Shipped: 11/20/2020

Confirm Shipment in VAOS

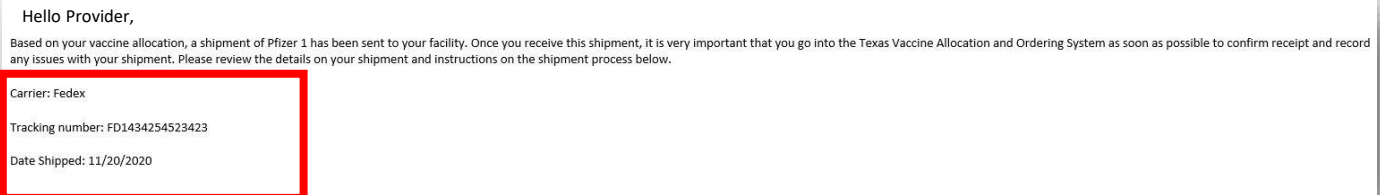
Did you know...?

When a vaccine allocation ships, you will have access to **shipment tracking information**.

Shipment information, including the shipment tracking number, will be available in two places:

1

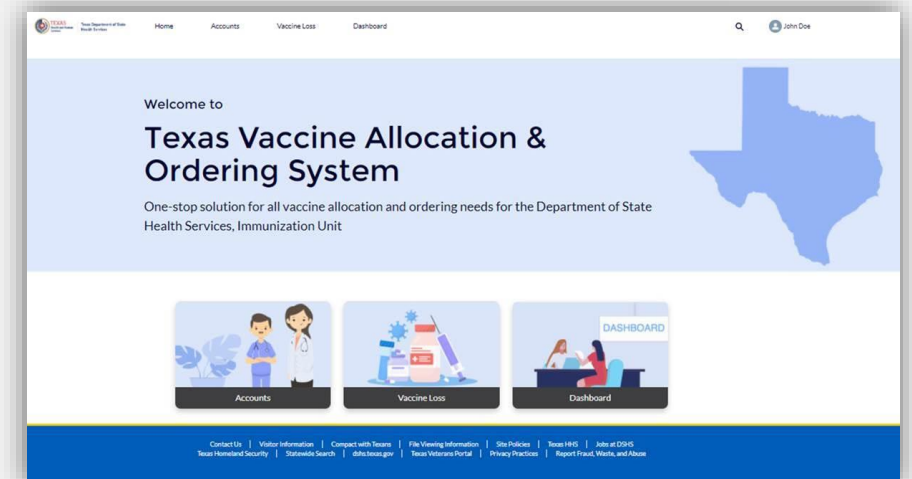
In the notification email sent to the primary & backup vaccine coordinators



2

In VAOS, shipment information is displayed on the *Shipment Details* page.

For instructions to find this tracking information, refer to the [COVID-19 VAOS – How to View Vaccine Shipment Tracking Info](#)



Confirm Shipment in VAOS

Did you know...?

You can find out whether an allocation is for **First Doses** or **Second Doses** in VAOS and from the allocation notification email.

Providers can locate whether an allocation is a first dose or second dose in the notification email or in their VAOS allocations dashboard

Dear Primary Four,

You have a **Second Dose** allocation of Pfizer 1 available to accept in the Texas Vaccine Allocation and Ordering System (VAOS) for Long Term Care Population at Haitao Pharmacy Four. This may only be part of your order for the season; if so, the remainder will be allocated as it becomes available. Please review the detailed instructions on the ordering process below.

It is very important that you go into VAOS (<https://texasvaccines.dshs.texas.gov>) as soon as possible once receiving this notification. We request that the listed amounts of COVID-19 Test vaccine that have been allocated be accepted – please do not decrease your weekly allocation unless storage capacity at your facility is an issue.

Vaccine Allocation

✓ Acknowledged Sent to VTrackS Shipped Received Reject

Allocation Number		Status	Acknowledged
Allocation Group	Moderna Week 2 1/4 Dose 2	Intimated Staff	
Event	COVID-19	Intimated Staff's Email	
Pre-booking Request		Intimated Staff's Email 2	
Vaccine	Moderna COVID-19 Vaccine	Facility Primary Contact Name	
Vaccine Name	Moderna COVID-19 Vaccine	Due Date	
NDC		Total Amount Requested	700
Facility		Formula Allocation Amount	700
Facility PIN		Total Amount Allocated	700
Fund Type		Total Amount Accepted	700
State PO Reference		Request Date	1/4/2021
Target Population	Healthcare Worker	Priority Indicator	
Pre-booking Request Line Item		Priority Reason	
Is Deleted	<input type="checkbox"/>	Version	1
Date Shipped		Intention	ADU
Immtrac Org Id		Community Facility	
Allocation Dose	Second Dose		
Created By	DSSH VaccineFeed, 1/4/2021, 4:12 PM	Last Modified By	

Confirm Shipment in VAOS

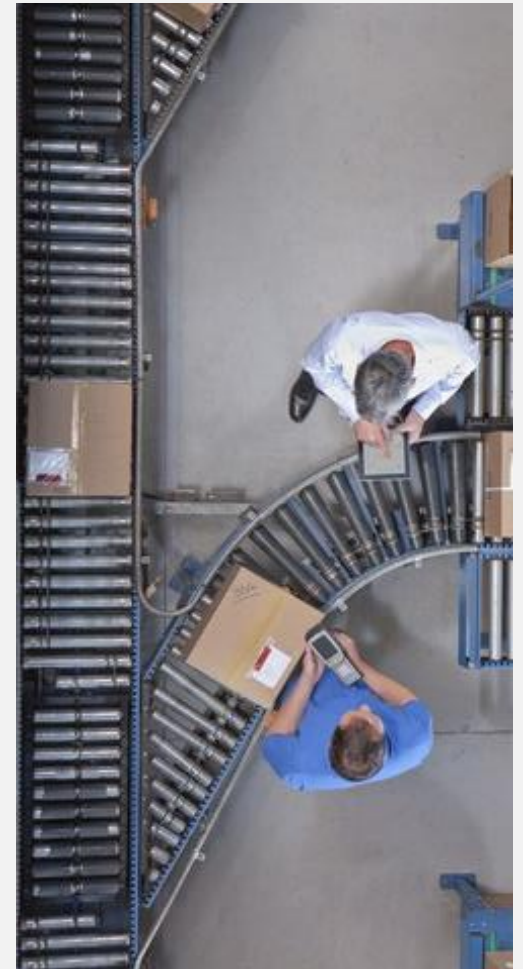
Did you know...?

When McKesson ships a vaccine allocation, they will send a notification email.

McKesson will send advance notification emails about the vaccine shipment, including the specific vaccine and quantity ordered, as well as the tracking number.

McKesson will send separate emails for each vaccine cooler (box) in the shipment, because each cooler (box) has its own unique tracking number.

These email notifications will come from CDCCustomerService@McKesson.com. **Make sure to list this address as a safe address so that these notifications do not go to a Spam folder.**



Confirm Shipment in VAOS

Did you know...?

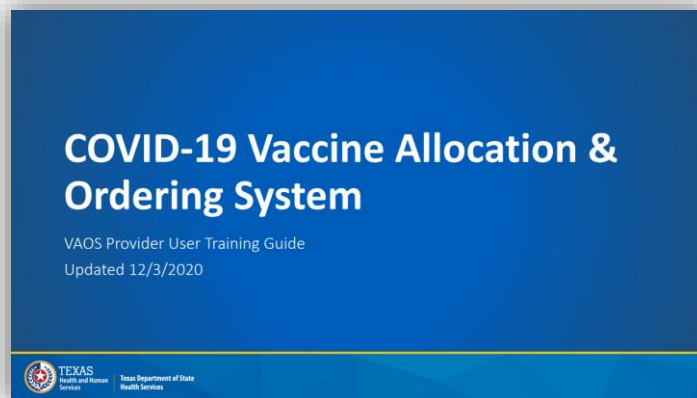
When you receive a shipment, **you must enter that you received a vaccine shipment in VAOS**

You'll need...

- **Who** received the vaccines
- **When** the vaccines were received
- **How many** vaccines received

After inspecting, you'll need to enter...

- How many vaccines **passed** inspection
- How many vaccines **failed** inspection
- **Reason** for any failure



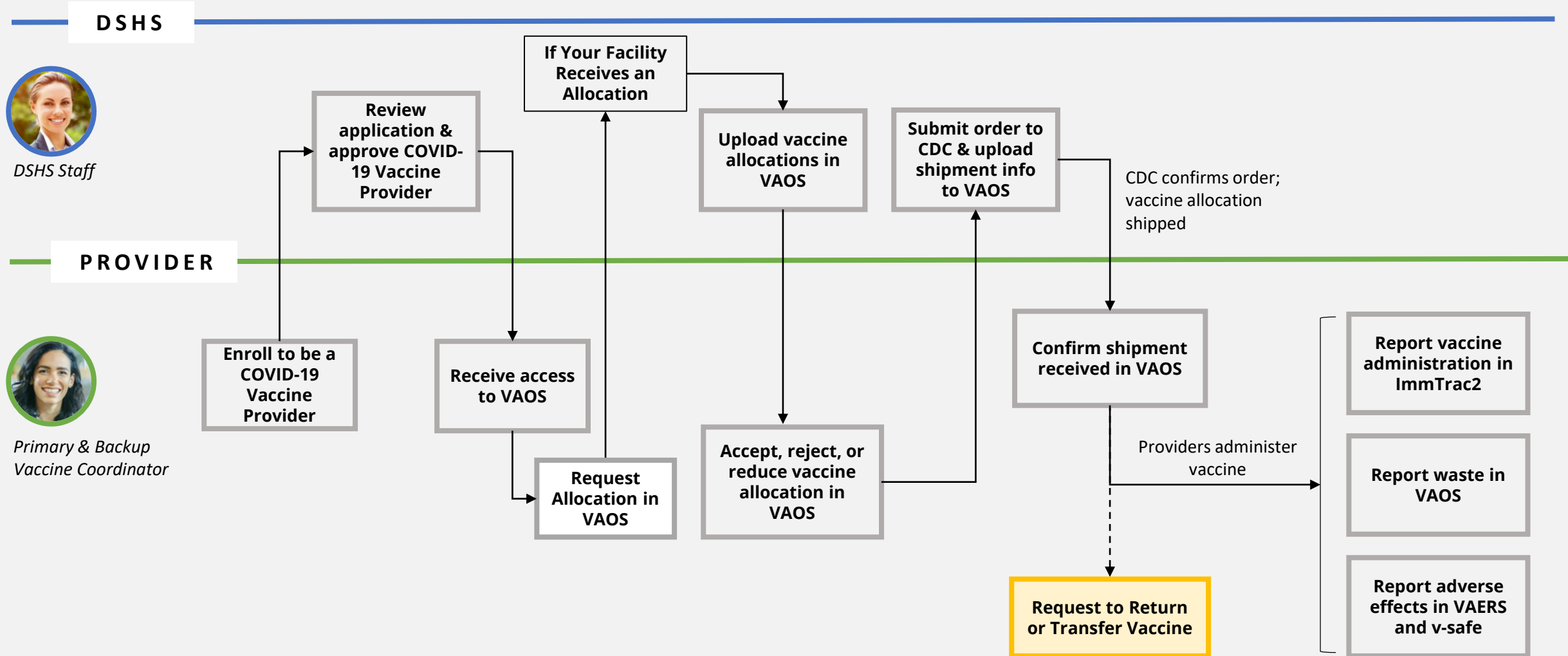
COVID-19 VAOS Provider Training Guide

You can find instructions for completing this process on the [DSHS COVID-19 Vaccine Management Resources website](#).



Confirming Shipments in VAOS instructional video

COVID-19 Vaccine Provider Milestones



Request to Transfer Vaccine

Did you know...

Vaccines can only be transferred to an **approved COVID-19 vaccine provider**.

Account Name	Haitao Pharmacy Four	Facility Status	Y
Parent Account		Account Record Type	Vaccine Ordering
Indicator	N	IIS PIN	1234567890
Source Type	Manually Entered	Original Certification Date (VFC)	10/28/2020
Provider PIN	300017	Renewal Certification Date (VFC)	10/28/2020
Immtrac OrganizationID	7436305	Site Registration Date	10/28/2020
OrgIntent	N/A	Site Agreement Date	10/28/2020

Did you know...

You can find your **organization's PIN** in VAOS on the **Account Details** page.

You'll need to request a transfer. Use your Provider PIN, and the PIN of the Receiving Provider. Approved COVID-19 Providers will all have Provider PIN's.

Request to Transfer Vaccine

Did you know...?

Providers will need to upload and submit a completed and signed CDC Redistribution form for each transfer request.

For each request to transfer, Providers should complete and have the appropriate personnel sign the **CDC Supplemental COVID-19 Vaccine Redistribution Agreement**.

When you initiate a Transfer Request in VAOS, you will be able to **download the CDC Redistribution Agreement**.

Before your request can be reviewed, you will need to **upload the completed and signed form in VAOS** for DSHS to review.

CDC Supplemental COVID-19 Vaccine Redistribution Agreement



The Centers for Disease Control and Prevention (CDC) plans to ship a minimum order size of COVID-19 vaccine, constituent products, and ancillary supplies at no cost directly to enrolled COVID-19 vaccination providers throughout the United States. The federally contracted vaccine distributor uses validated shipping procedures to maintain vaccine cold chain and minimize the likelihood of vaccine loss or damage during shipment. There may be circumstances where COVID-19 vaccine needs to be redistributed beyond the identified primary CDC ship-to sites (i.e., for orders smaller than the minimum order size or for large organizations whose vaccine is shipped to a central depot and requires redistribution to additional clinic locations). In these instances, vaccination provider organizations/facilities, third-party vendors, and other vaccination providers may be allowed to redistribute vaccine, if approved by the jurisdiction's immunization program and if validated cold-chain procedures are in place in accordance with the manufacturer's instructions and CDC's guidance on COVID-19 vaccine storage and handling. There must be a signed CDC COVID-19 Vaccine Redistribution Agreement for the facility/organization conducting redistribution and a fully completed CDC COVID-19 Vaccination Provider Profile Information form (Section B of the CDC COVID-19 Vaccination Program Provider Agreement) for each receiving vaccination location.

The parties to this agreement are CDC and healthcare organizations, third-party vendors, and vaccination providers that redistribute COVID-19 vaccine. CDC cannot reimburse costs of redistribution beyond the initial designated primary CDC ship-to site(s), nor for purchase of any vaccine-specific refrigerators or qualified containers. Therefore, organizations planning for redistribution of COVID-19 vaccine must carefully assess the associated risks and costs (e.g., vaccine loss due to temperature excursions, purchase of vaccine-specific portable refrigerators and/or containers) before planning this activity.

ORGANIZATION INFORMATION			
Organization/facility name:		For official use only: VTrack ID: _____ Unique COVID-19 Organization ID (from Section A): _____	
Street:			
PRIMARY ADDRESS and CONTACT INFORMATION OF COVID-19 VACCINATION ORGANIZATION			
City:			
City:	County:	State:	ZIP:
Telephone:		Fax:	
RESPONSIBLE OFFICERS			
Medical Director (or Equivalent) Information			
Last name		First name	Middle initial
Title		Licensure (state and number)	
Telephone number:		Email:	
Address:			
Chief Executive Officer (or Chief Fiduciary) Information			
Last name		First name	Middle initial
Telephone number:		Email:	
Address:			

9/14/2020

Page 1 of 2

CDC Redistribution Agreement

Request to Return or Transfer Vaccines

Did you know...?

Transferring Providers are **responsible for costs incurred** during the transfer process, as well as for **maintaining the cold chain** throughout the transfer process.

The ***Transferring Provider*** is responsible for any costs incurred in transferring the vaccine to another provider.



Vaccine Arrival at
Provider Facility



Vaccine Storage &
Handling at
Provider Facility



*Transferring
Provider Ships or
Transports Vaccine*



Vaccine
Administration at
Receiving Provider
Facility



Transferring Provider responsible for maintaining the cold chain

Request to Return or Transfer Vaccines

Dear Provider,

A request to transfer 100 doses of Moderna from Place 1 to Place 2 has been **approved**.

As the receiving provider, **you are responsible for supporting the coordination of the physical transfer of the approved doses to [receiving provider account name]**. You can view the relevant details of your vaccine transfer in the Texas Vaccine Allocation and Ordering System (VAOS) at <https://texasvaccines.dshs.texas.gov>. **No action is required to confirm receipt of this transfer, your inventory will be updated automatically.**

Next Steps

- Login to VAOS to view details of the transfer, which can be found under “Vaccine Shipments”
- **Begin vaccinations as soon as possible** after your facility receives your transfer of COVID-19 vaccines
- **Report doses administered to ImmTrac2 and doses wasted to VAOS within 24 hours**

You can find additional information about VAOS and how to use it on the [COVID-19 Vaccine Management Resources](#) site.

For questions about COVID-19 orders or the Vaccine Ordering and Management system, please contact COVID19VacEnroll@dshs.texas.gov.

Thank you.



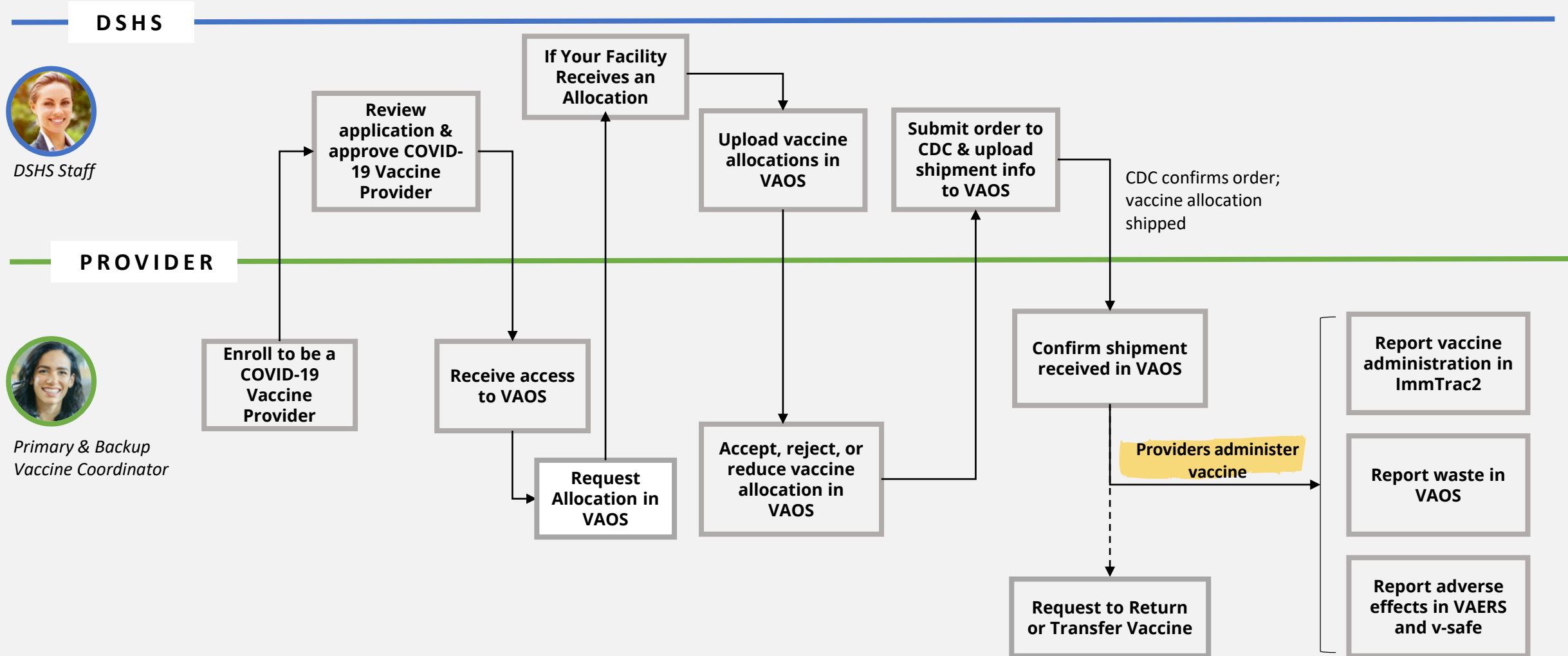
TEXAS
Health and Human
Services

Texas Department of State
Health Services

Did you know...?

Receiving Providers
do not need to
confirm receipt of
the transfer in VAOS.

COVID-19 Vaccine Provider Milestones



Providers Administer COVID-19 Vaccine

The mRNA COVID-19 vaccine series consist of two doses administered intramuscularly:

- Second doses should be scheduled at the recommended **21 days (Pfizer)** & **28 days (Moderna)** post administration of the 1st dose.
- Second doses administered within a grace period of 4 days earlier than the recommended date for the 2nd dose *are still considered valid*.

	Recommended	4 Day grace period
Pfizer-BioNTech:	21 days apart	≥17 days after the 1 st dose
Moderna:	28 days apart	≥24 days after the 1 st dose

- Doses inadvertently administered earlier than the grace period should not be repeated.
- The 2nd dose should be administered as close to the recommended interval as possible.
 - However, the second dose of Pfizer-BioNTech and Moderna COVID-19 vaccines may be administered **up to 6 weeks (42 days) after the first dose**.

You can find more information about COVID-19 vaccine administration and grace periods [here for Pfizer vaccines](#) and [here for Moderna vaccines](#).

For additional clinical considerations, visit [CDC Clinical Considerations for or Use of mRNA COVID-19 Vaccines](#)

Providers Administer COVID-19 Vaccine

- COVID-19 vaccines are **not** interchangeable with each other or with other COVID-19 vaccine products.
 - The safety and efficacy of a mixed-product series have not been evaluated.
 - Both doses of the series should be completed with the same product.
- **In exceptional situations** in which the first-dose vaccine product cannot be determined or is no longer available, **any available mRNA COVID-19 vaccine** may be administered at a **minimum interval of 28 days between doses** to complete the mRNA COVID-19 vaccination series.
- If two doses of different mRNA COVID-19 vaccine products are administered in these situations (or inadvertently), no additional doses of either product are recommended at this time.

To identify strategies to help ensure that patients receive the second dose with the appropriate **product** and **interval** between doses, go to [Interchangeability with other COVID-19 vaccine products](#) on the CDC's website.

Providers Administer COVID-19 Vaccine

Vaccination of persons with a **positive COVID infection** **should be deferred** until the person has:

- **recovered** from the acute illness and
 - [criteria](#) have been met for them to discontinue isolation.
-
- This applies to patients who develop SARS-CoV-2 infection :
 - **Before** receiving any vaccine doses
 - **After** the first dose **but before** receipt of the second dose.

[CDC Clinical Considerations for or Use of mRNA COVID-19 Vaccines](#)

Providers Administer COVID-19 Vaccine



Did you know...?

Providers can offer **VaxText as a second dose reminder** to patients following their first COVID-19 vaccine.

VaxTextSM is a free text messaging platform that providers can offer to their patients. Patients can opt in to conveniently **receive text message reminders** to get their second dose of COVID-19 vaccine or a reminder for when they are overdue for their second dose, in English or Spanish.

The VaxTextSM text messaging service will ask vaccine recipients who participate for **basic vaccination information** so it can provide reminders based on the **correct vaccination schedule**. The patient will also receive a prompt to sign up for **v-safe**, CDC's vaccine safety monitoring system.

Patients can **text ENROLL to 1-833-VaxText (829-8398)** to opt in to VaxTextSM.

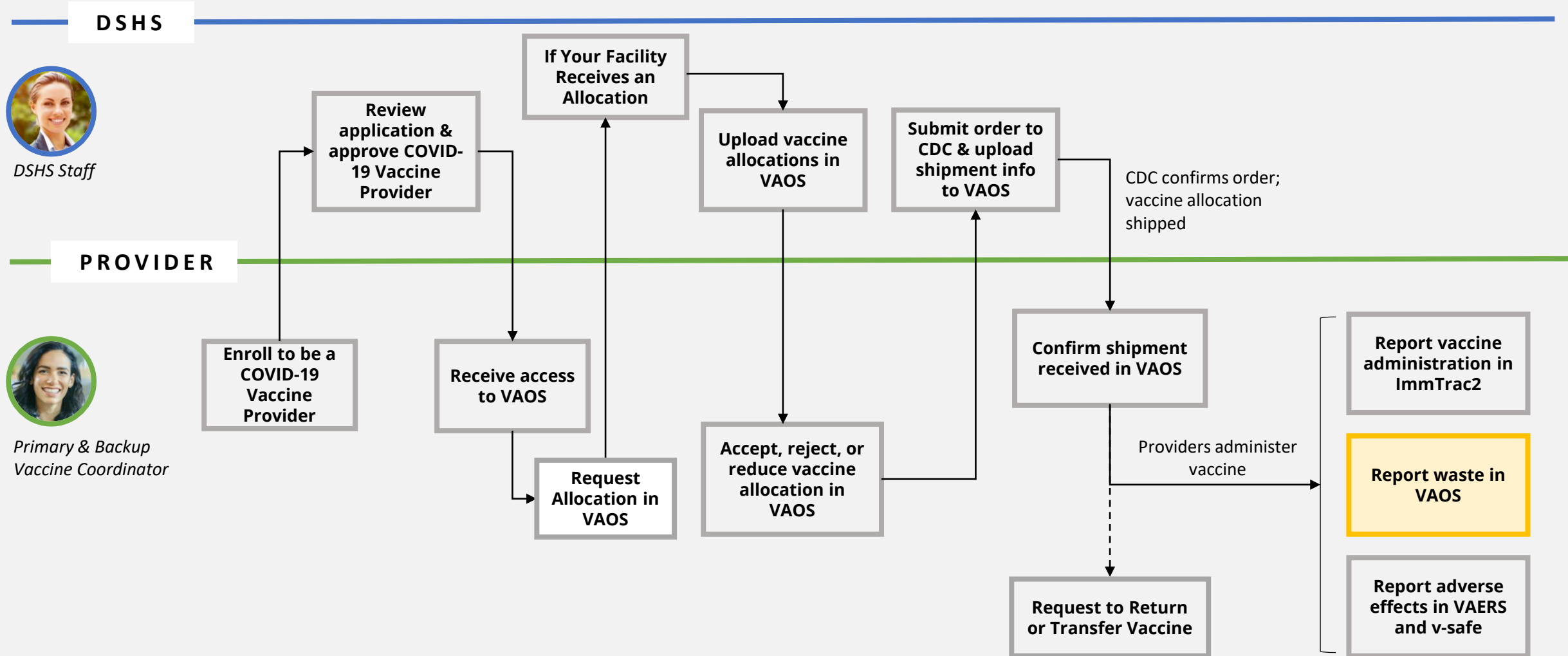
Pfizer Key Resources

<u>Fact Sheet for Healthcare Providers Administering Vaccine</u>	<u>Fact Sheet for Recipients and Caregivers</u>	<u>Full EUA Prescribing Information</u>
<u>Checklist for Storage, Handling and Preparation of the Pfizer-BioNTech COVID-19 Vaccine</u>	<u>Pfizer-BioNTech COVID-19 Vaccine Shipping and Handling Guidelines</u>	<u>Dry Ice Safety Data Sheet</u>
<u>Safe Handling Guidelines for Dry Ice</u>	<u>Product Safety Data Sheet</u>	<u>Instructions for Returning Real-Time Temperature Monitor and Thermal Shipping Container</u>

Moderna Key Resources

<u>EUA Fact Sheet and Full PI for Vaccination Providers</u>	<u>EUA Fact Sheet for Vaccine Recipients and Caregivers</u>	<u>Moderna Vaccine Dosing & Administration</u>
<u>Moderna COVID-19 Vaccine Storage and Handling</u>	<u>Look Up Vaccine Expiration Dates for Vaccination Providers</u>	

COVID-19 Vaccine Provider Milestones



Report Waste in VAOS

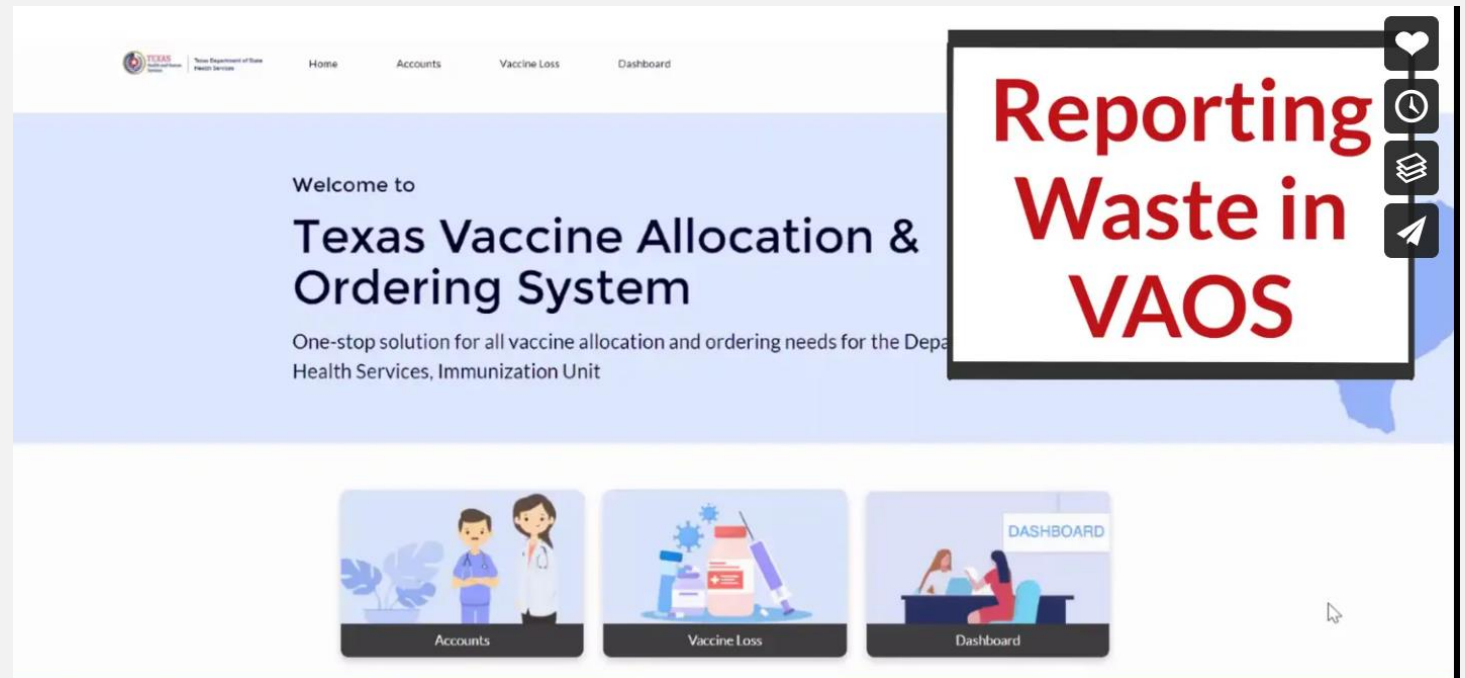
Did you know...?

Providers report **doses wasted in VAOS** and **doses administered in ImmTrac2**.

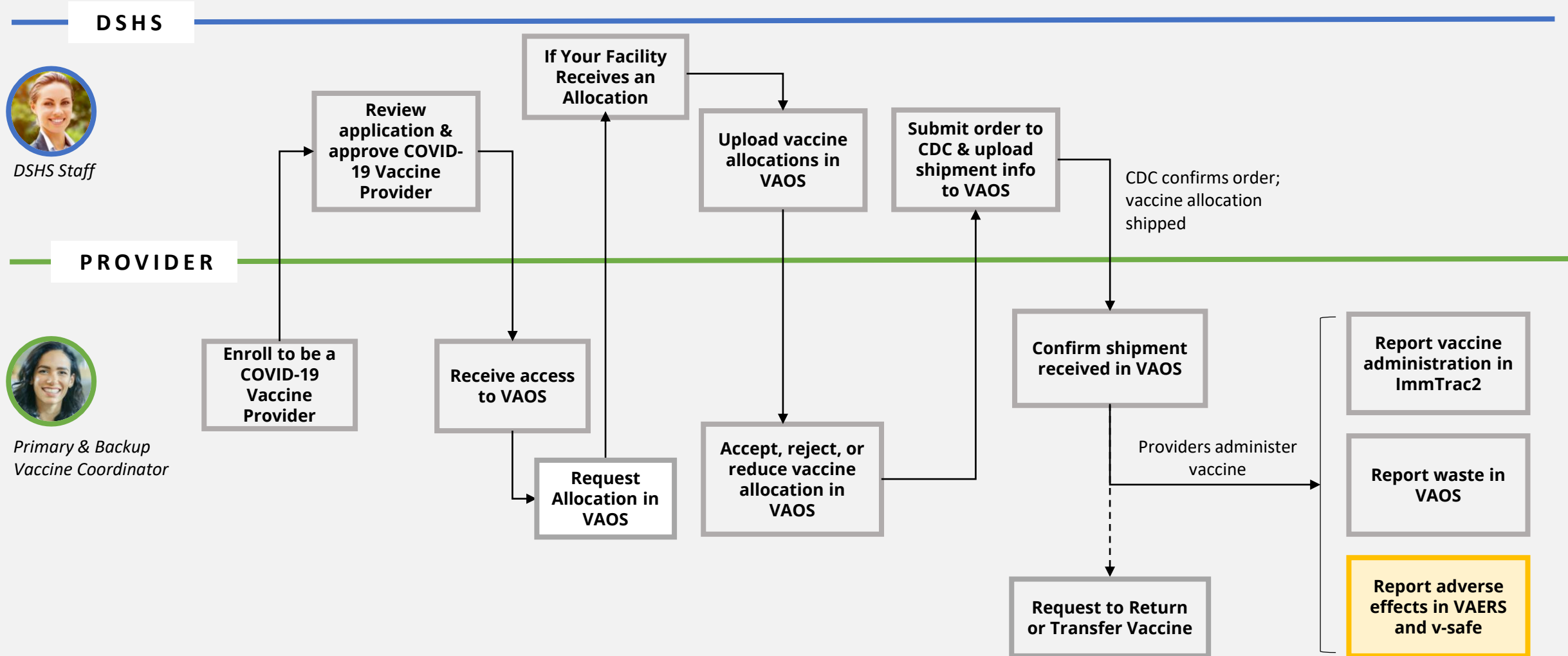
Report doses that are wasted into VAOS. This will affect the number of doses listed as on hand for your facility on the VAOS dashboard.

This does not include doses that are administered to patients. **Report all doses administered to patients in ImmTrac2.**

Want to learn more? Check out the VAOS Provider Guide and an instructional video on the [DSHS COVID-19 Vaccine Management Resources](#) site.



COVID-19 Vaccine Provider Milestones



Report Adverse Events in VAERS



CDC and FDA encourage anybody who experiences any problems after vaccination to report to VAERS.

- Parents
- Patients
- Healthcare Providers
- Others

Healthcare providers are required by law to report certain problems such as serious adverse events

<https://vaers.hhs.gov/index.html>

Report Adverse Events in VAERS and v-safe

Did you know...?

New CDC guidance says **any allergic reaction**, not only anaphylaxis, is a contraindication for receiving the second dose of vaccine.

Did you know...?

Any and all adverse effects should be reported to VAERS, even deaths.

Providers should report adverse events **any time an adverse event occurs** after vaccine administration

According to VAERS, any adverse event that occurs after the administration of a vaccine licensed in the United States, *whether it is or is not clear that a vaccine caused the adverse event*, should be reported.

v-safe | your role as a provider

- **V-safe** is a smartphone-based tool that uses text messaging and web surveys to provide **personalized health check-ins** after someone receives a COVID-19 vaccination.
- Give patients a **v-safe** information sheet at the time of vaccination
- Encourage them to enroll and fill out the surveys when prompted

<https://vsafe.cdc.gov/>

V-safe now available in Spanish

<https://espanol.cdc.gov/coronavirus/2019-ncov/vaccines/safety/vsafe.html>



v-safe info poster



v-safe info sheets

More Info on New VAOS Features

Check it
out!

Want more information on requesting allocations and transferring or returning vaccines? Check out our [Provider User Training Guide](#) for step-by-step walkthroughs on new and existing VAOS features.



Be sure and join future webinars to learn more about the new features and how you can use them as a COVID-19 Vaccine Provider.

**Please look for invitations to
additional COVID-19 Provider
Webinars in the coming days and
weeks**



Texas Department of State
Health Services

Key Resources

COVID-19 Vaccine Resources (today's webinar, training materials, videos):

<https://www.dshs.texas.gov/coronavirus/immunize/vaccine-manage-resources.aspx>

COVID-19 Vaccine Provider Enrollment Information:

www.dshs.texas.gov/coronavirus/immunize/provider-information.aspx

DSHS COVID-19 Vaccine Provider hotline:

(877) 835-7750, 8 a.m. to 5 p.m., Monday through Friday or Email:

COVID19VacEnroll@dshs.texas.gov

For questions about training materials or webinars, please email us at

COVID19VacMgmt@dshs.texas.gov



Texas Department of State
Health Services

COVID-19 Provider Support

Category	COVID-19 Vaccine Provider Enrollment, Vaccine Information, and Safety Reporting	Vaccine Allocation & Ordering System (VAOS)	COVID-19 Vaccine Distribution	Reporting for COVID-19 Vaccines
Sample questions	<ul style="list-style-type: none">• How to become a COVID-19 Vaccine Provider• In-progress applications• Updating information in Provider Enrollment accounts, including population numbers• COVID-19 vaccine safety• Storage & handling• Administration of vaccine• Vaccine distribution• Reporting adverse events to VAERS	<ul style="list-style-type: none">• Who has access to VAOS• “How to” questions about completing a task or process in VAOS• VAOS or Tableau dashboards• Tuesday/Thursday Provider Webinars	<ul style="list-style-type: none">• Tracking shipments• Allocations• Hub requests• Vaccine transfers/returns• Waste disposal/return	<ul style="list-style-type: none">• Reporting to ImmTrac2 via online web application• Reporting to ImmTrac2 via data exchange• Reporting to TDEM
Provider Support Channel	<p>Provider Help Desk (877) 835-7750, 8 a.m. to 5 p.m., Monday through Friday or Email: COVID19VacEnroll@dshs.texas.gov</p> <p>General Immunization Questions: COVIDvaccineQs@dshs.Texas.gov</p>	<p>Vaccine Management Mailbox: COVID19VacMgmt@dshs.Texas.gov</p>	<p>Vaccine Shipments: COVID19VacShipments@dshs.texas.gov</p>	<p>ImmTrac2 Web app: : ImmTrac2@dshs.Texas.gov</p> <p>Data Exchange: ImmTracMU@dshs.Texas.gov</p> <p>TDEM/ TMD Call Center: vaccine@tdem.texas.gov</p>

Resources

Website for Providers:

www.dshs.texas.gov/coronavirus/immunize/provider-information.aspx

FAQ for Providers

<https://www.dshs.texas.gov/immunize/covid19/COVIDproviderfaq.pdf>

DSHS COVID-19 Vaccine Provider hotline:

(877) 835-7750, 8 a.m. to 5 p.m., Monday - Friday

Email: COVID19VacEnroll@dshs.texas.gov.

COVID19VacMgmt@dshs.texas.gov

Website to enroll as a COVID-19 provider:

EnrollTexasIZ.dshs.texas.gov.

General Questions:

Email: COVIDvaccineQs@dshs.texas.gov

[Texans Vaccinated for COVID-19](#) website

ImmTrac2 support Email:

ImmTrac2@dshs.texas.gov

V-safe

<https://vsafe.cdc.gov/>

<https://espanol.cdc.gov/coronavirus/2019-ncov/vaccines/safety/vsafe.html>

Vaccine Adverse Event Reporting System (VAERS):

<https://vaers.hhs.gov/reportevent.html>

Moderna (Pregnancy Registry & MedInfo):

medinfo@modernatx.com

1-866- MODERNA (1-866-663-3762)

www.modernatx.com/covid19vaccine-eua

Pfizer Medical Information

Visit PfizerMedicalInformation.com or call [1-800-438-1985](tel:1-800-438-1985).

CDC McKesson:

Pfizer #: 833-272-6634

Moderna #: 833-343-2703

COVID-19 General Public Support

Category

General COVID-19 Inquiries

Sample questions

- COVID-19 testing
- COVID-19 prevention and quarantine
- COVID-19 vaccine, general information
- When/where can I get vaccine?

If you receive questions from the general public on COVID testing, prevention, quarantine, or general information about the vaccine, please refer them to the Texas 2-1-1 call line.

This number and inbox is connected to our COVID-19 Nurse Call Center.

Support Channel

Texas 2-1-1 (Option 6)
(877) 570-9779, 8 a.m. to 5 p.m., Monday through Friday
Saturday 8am – 3pm, Sunday 8am – 1pm or Email:
CoronaVirus@dshs.texas.gov

Mailboxes for Common Questions

- **VAOS login/ access questions:** COVID19VacMgmt@dshs.Texas.gov
 - Include provider name, org code, and primary and backup vaccine coordinator names and email addresses in message
- **VAOS order status questions:** COVID19VacShipments@dshs.texas.gov
 - Include provider name, org code, and allocation request number
- **VAOS shipping questions:** COVID19VacShipments@dshs.texas.gov
 - Include provider name, org code, and shipment number in message
- **Updating vaccine coordinator contact information:** COVID19VacEnroll@dshs.texas.gov
 - Please include current and new vaccine coordinator name and email address
- **Vaccine administration questions:** COVID19VacEnroll@dshs.texas.gov

Live Q&A's

Thank you!